BRUHAT BANGALORE MAHANAGARA PALIKE

BOMMANAHALLI ZONE,
BOMMANAHALLI PROJECT DIVISION

“E-PROCUREMENT SHORT TERM NOTIFICATION

No: BBMP/EE/BPD/TEND/05/2025-26, Dated: 09.06.2025

FOR NIGHT SHELTER FOR HOMELESS PEOPLES”

To Services to BBMP as NGO

TENDER DOCUMENT

Address for communication

Executive Engineer, Bommanahalli project division. Email: eepro955@gmail.com

Phone No:7760635163,

BRUHAT BENGALURU MAHANAGARA PALIKE

Bommanahalli Project Division, HSR Layout, BDA Complex,
Bengaluru-560102.

Tender Notification No: BBMP/EE/BPD/Tend-05/2025-26

Office of the Executive Engineer, Bommanahalli Project Division, Dated : 09.06.2025.

INVITATION FOR TENDER (IFT)

Two Cover Tender

(Through http:// KPPP.karnataka.gov.in only)

1. The Executive Engineer, Bommanahalli Project Division, HSR Layout, BBMP Bengaluru-102, invites tender from eligible Contractors registered in Bruhat Bengaluru Mahanagara Palike, or equivalent Registration with/ KPWD/ CPWD/ BWSSB/ Railways/ MES/ National Highway or any state Government Organizations for the Construction of works detailed in the table below. The tenderers may submit tenders for works given in the table through e-procurement portal of the Government of Karnataka (viz http:// KPPP.karnataka.gov.in). The Tenderers are advised to note the minimum qualification criteria specified in clause-3 of the instructions to Tenderers to qualify for award of the contract (Standard Tender Document)
2. Tenders must be submitted online through http:// KPPP.karnataka.gov.inon or before 16.00 hours on **27.06.2025** and the opening of tenders will be as per the http:// KPPP.karnataka.gov.in guidelines.

3. Other details can be seen in the tender documents.

TABLE

Sl. No	Name of the work	Estimated Amount (Lakhs)	EMD (Rupees in	Tender processing fee (Rupees)	Period of completion

			Lakhs)		(Including Monsoon)
2	O & M of Bommanahalli Zone Ward No. 186 Shakthi Bavana, 23rd Main Road, BBMP Building, 2nd Main Road, Ashta Lakshmi Layout, Puttenahalli (2nd Gate)	1093963.00	27,350.00	As per KPPP portal	365 Days

NOTE:

1. Pre bid meeting will be held on **23.06.2025** at 11.00 AM in the office of the Executive Engineer, Bommanahalli Project Division, HSR Layout, BDA Complex, Bangalore-560102. to clarify the issue and to answer questions on any matter that may be raised at that stage as stated in "Instructions to Bidders" of the bidding document.
2. Tender Documents can be Downloaded Through website https://eproc.karnataka.gov.in from **16.06.2025.**
3. Last date submission of tender documents on or before **27.06.2025.** at 16.00 hours
4. Tender will be opened on the website https://eproc.karnataka.gov.in in the office of the Executive Engineer, Bommanahalli Project division on **30.06.2025.** at 16.30 Hours onwards.
5. Aspiring NGO Agency's who have not registered in e-procurement should register before participating through the website http:// KPPP.karnataka.gov.in
6. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
7. All the required information required for Bids must be filled and submit online.
8. For details, registration and e-payment visit website http:// KPPP.karnataka.gov.in or contact e-Procurement Helpdesk at 080 – 22441076
9. This tender notice can also be seen on the BBMP website www.bbmp.gov.in.
10. NGO Agency's are requested to Quote the price with out GST.
11. GST will be paid separately to the successful Contractor.

Sd/-

Executive Engineer

Bommanahalli Project

Division,

Copy Submitted to :

1. Personal Secretary to Worshipful Administrator to bring to the kind notice of the Worshipful Administrator.
2. Personal Secretary to Hon'ble Chief Commissioner to bring to the kind notice of the Hon'ble Chief Commissioner.
3. Special Commissioner (Projects) / Special Commissioner (Finance) for kind information.
4. Zonal Commissioner, Bommanahalli for kind information.
5. Engineer – in – Chief for kind information.
6. CAO / Chief Auditor for kind information.
7. IT Advisor with a request to publish the same in the BBMP Website.
8. All EE's with a request to publish the same in the Display /Notice Boards.
9. Public Relation Officer, BBMP for information and to publish in Newspapers in Kannada and English.
10. Notice board.
11. Office Copy.

Executive Engineer

Bommanahalli Project Division,

Bruhat Bangalore Mahanagara Palike

Office of the Executive Engineer, Bommanahalli project division, HSR Layout, BDA Complex, Bengaluru-102**.**

Brief information on "REQUEST FOR PROPOSAL" (RFP)

Introduction:

Hon'ble Supreme Court in writ petition (Civil 196/2001) has directed all the state Government to provide night shelters to all urban shelter less people in urban areas. Accordingly BBMP(Bom) zone has taken up project of establishing night shelters in 5-6 places with in BBMP jurisdiction. BBMP Bommanahalli Zone already established 2 night shelter in out of that 1 Shelter is running successfully. BBMP(Bom) intend to start few more centers. For the purpose of starting and maintaining these night shelters it is indented to take the guidance of local NGO's has partner NGO for effective management and monitoring system.

2) Eligibility for bidder (Partner NGO)

1. *The bidder must be a registered NGO / civil group, registered under the provisions of the different Laws with in Karnataka and should be renewed for the current year.*
2. *Should have Submit line of Credit of Rs.**3,28,200.00***
3. *Should have registered under Income Tax, Service Tax rules and other statutory laws.*
4. *NGO should have well equipped office in Bangalore. Also they should have specialized qualified staff to guide and formulate comprehensive projects related to night shelters*.
5. *Must have capacity to start and maintain 24X7 call centre to guide the shelter less urban poor.*
6. *The Partner NGO Should handle a person found on street.*

7. *The Partner NGO Should collect data from persons found on street.*

8. *The Partner NGO Should monitor the information of shelter less people and their common places of stay.*

9. *The Partner NGO Should facility for counselling, relocation and rehabilitation of urban poor.*

10. *The Partner NGO well connected to carry out health check up.*

11. *The Partner NGO is to involve organisations like Indian Medical Association, Red Cross, and Local Association of Doctors / Nursing Homes etc. and Dovetailing schemes of other departments like social welfare, Disability welfare, Women and Child Development etc and Organisations like Sumangaliseva Ashram etc.*

12. *The Partner NGO Should handle mentally challenged persons, mentally challenger persons.*

13. *The Partner NGO Should handle children also.*

14. *The Partner NGO Should catering the old and infirm persons.*

15. *The Partner NGO Should Arrange sufficient resources to provide regular health check up/ medical support.*

3) Scope and Duties of NGO:

1. NGO should especially formulate strategy in conducting city level socio survey of shelter less urban poor in Bommanahalli zone area in time to time.

2. Partner NGO should take up the work of establishment and maintenance of night shelters in zonal level. NGO should maintain relevant records like enrollment; attendance of persons, housekeeping, health Checkup, Providing one time meals (Night Time) & other referral services etc., Bidder should provide round the clock security maintain water supply, toilet, housekeeping of centre etc., BBMP should provide required infrastructure like Cot, beds, bed sheets & etc.

3. Partner NGO should collect all relevant data from night shelter centers and submit to Joint Commissioner every month.

4. Besides this, Partner NGO should Co-ordinate with other state government departments such as women and child welfare, Disabled department, social welfare in extending referral services to night shelters.

5. Formulate the strategy to popularize the night shelter concept in the BBMP Bommanahalli zone area using print & electronic media.

6. Conduct counseling, health camp, other workshop etc., of stake holders and give inputs to improve the economic conditions of stake holders.

7. NGO must be able to maintain 24x7 helpline in its office and guide the stake holders in all purpose.
8. NGO must be able to maintain CC Camera in Night Shelter Centers.
9. NGO must carry out the other duties interested by government and monitoring committee constituted for this purpose.
10. Partner NGO should work under the guidance of Lead NGO appointed by BBMP.

4) EMD:-

1. Bidder shall submit the proposal along with Cost of **EMD of Rs.27,350.00/- (Rs. Twenty Seven Thousand Three hundred and Fifty only)**
2. The EMD shall be returned to the unsuccessful Bidders within a period of eight (8) weeks from the date of announcement of the Successful Bidder. The EMD submitted by the Successful Bidder shall be released upon furnishing the Performance Security in the required form and manner as stipulated in the Agreement.

3) The EMD shall be forfeited in the following cases:
   a) If the Bidder modifies or withdraws the Proposal;
   b) If the Bidder withdraws the Proposal during the interval between the Proposal due date and expiration of the Proposal Validity period;
   c) the Successful Bidder fails to provide the If Performance Security within the stipulated time or any extension thereof provided by the BBMP Monitoring Committee.
   d) If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect;

The letter of invitation, terms of reference and information for consultants are enumerated in this request for proposal.

5) General Conditions

1. Security arrangements have to be provided by the tender NGO round the clock at his own cost.
2. The successful bidder NGO should submit as security deposit 5% five percent of bidded amount through bank guarantee or fixed bank deposit document in favour of Executive Engineer Project-Bommanahalli, BBMP with in 10 days on LOA letter [All are through on line]. And original document to be submitted on before execution of an Agreement.
3. If the successful bidder NGO Quotes less than the amount put to tender, Then successful bidder NGO should submit unbalance tender amount through bank guarantee or fixed bank deposit document in favour of Executive Engineer, Project-Bommanahalli, BBMP before execution of agreement and work order, the unbalance tender amount shall be calculated as unbalance Tender amount = Amount put to tender- Amount Quoted by bidder NGO.

4. Security deposit and unbalance tender amount will be released after successful completion of assigned contract period.
5. If BBMP notice any lapses in performance of task, Security Deposit and unbalance tender amount will be forfeited.

6) Bid Document:-

The Bid document contains following documents:-

- Technical Proposal
- Financial Proposal

7) Technical Proposal:-

The "TECHNICAL PROPOSAL" should include the description of the organization, details of eligibilities, and the general experience in the field of assignment, qualification and competency of the personnel proposed for the assignment and the proposed work plan methodology and approach in response to suggested terms of reference. The Technical proposal should be submitted in the prescribed format available in the document as Annexure-1

8) Financial Proposal:-

The Financial proposal should contain the total contract value of the services to be done, for the management of night shelters. The financial proposal shall be inclusive of all service charges, taxes as applicable under the statutory obligations. The Financial proposal should be submitted in the prescribe format available in the document as Annexure–2. NGOs should quote the total service charge per Year for one centre including all taxes and deductions such as TDS etc,

1. In order to obtain more information on the assignment, it is considered desirable that a representative of your firm visits the office of the Joint Commissioner (Bommanahalli) before the proposal is submitted. Your representative may meet the **Executive Engineer, Bommanahalli project division.**

9) Submission of proposal:-

1. Technical proposal and financial proposal should be submitted in prescribed format enclosed to this document. Technical Proposal and financial proposal should be separately submitted in two different sealed covers and finally in a bigger cover containing these two covers. The technical proposal should contain EMD. Proposal without EMD will be rejected. Proposal should be submitted to the office of **Executive Engineer, Bommanahalli project division.** Either by post or by handing with in date and times prescribed.

10) Evaluation of proposals:-

Technical proposal will be opened on day time fixed for opening. Evaluation will be made based on the criteria set out for this purpose. An evaluation criterion is as in the Annexure - 3. Marks will be awarded on various parameters pertains to NGO. Only such a NGOs who score more than 60 marks are treated as eligible and only of such NGOs will be considered

for opening financial proposal. The lowest rate quoted bidder in financial proposal will be the successful bidder **Executive Engineer, Bommanahalli project division.,** can negotiate with successful bidder for lowering the price. In the financial bid, tender should quote the rate for one centre per month.

1. The **Executive Engineer, Bommanahalli project division,** is at full liberty to reject the RFP without assigning any reason. Further, as quality is the principal selection criterion, the **Executive Engineer, Bommanahalli project division,** is not bound in any way to select the firm offering the lowest price and will have all the right to reject RFP though the firm offered lowest price.

2. Successful bidder is required to execute an agreement with BBMP on assignment.
3. The successful Bidder will be required to furnish Performance Security in the form of DD/Bank Guarantee equal to 5% of the contract value within 10 days after issue of appointment order.

4. It is sensory to hold proposal valid for 9O days from the date of submission. The **Executive Engineer, Bommanahalli project division,** will make best efforts to select a Bidder within this period

6. The payment payable under this assignment will be subject to normal tax liability in India.

Contract period:-

Contract period will be for one year from the date of work order. Contract period may be extended for one more year if the performance of NGO is satisfactory and with the mutual agreement between both the parties.

General Conditions of Contract:-

1. General provisions

1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this contract have the following meanings;

a) “Applicable Law” means the laws and any other instruments having the force of law in India, as they may be issued and in force from time to time;

b) “Contract” means the contract signed by the parties, to which these general conditions of contract (GC) are attached;

c) “Effective Date” means the date on which this contract comes into force and effect pursuant of Clause GC 2.1.
d) “Contract Price” means the price to be paid for the performance of the services, in accordance with clause 6;

e) “GC” means these General conditions of contract;

f) “Government” means the Government of Karnataka;

g) “Local Currency” means Indian Rupee;

h) “BBMP” means Bruhat Bangalore Mahanagara Palike.

i) “Party” means the client or the consultants as the case may be, and a party means both of them;

j) “Services” means the work to be performed by the Bidders pursuant to this contract as described in Terms of Reference.

1.2 Law governing the contract

This contract, its meaning and interpretation, and the relation between the parties shall be governed by the Applicable Law.

1.3 Language

The contract has to be executed in English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this contract.

1.4 Notices

Any notice, request or consent made pursuant to this contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the party to whom the communication is addressed, or when sent by registered mail, telex, telegram or facsimile to such party at the address specified in the SC.

1.5 Taxes and Duties

The Bidders and their personnel shall pay taxes, duties, fee and other impositions as may be levied under the applicable law, the amount of which is deemed to have been included in the contract price.

2. Commencement. Completion, Modification and Termination of contract

2.1 Effectiveness of Contract

This contract shall come into effect on the date the contract is signed by both parties or such other later dates as may be stated by the clients.

2.2 Commencement of Services

The successful Bidder shall begin carrying out the services within Thirty (30) days after the date the contract becomes effective, or at such other date as maybe specified by the clients.

2.3 Modification

Modification of the terms and conditions of this contract, including any modification of the scope of the services or of the contract price, may only be made by written agreement between the parties.

2.4 Force Majeure

2.4.1 Definitions

For the purpose of this contract “Force Majeure” mean an event which is beyond the reasonable control of a party, and which makes a party’s performance of its obligations under the contract impossible or so impractical as to be considered impossible under the circumstances.

2.4.2 No Breach of contract

The failure of a party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under this contract insofar as such inability arises from an event of force majeure, provided that the party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this contract, and (b) has informed the other party as soon as possible about the occurrence of such an event.

2.5 Termination

2.5.1 by the Client

The client may terminate this contract, by not less than thirty (30) days’ written notice of termination to the Bidders and sixty (60) days’ in the case of the event referred to in (b):

a) If the successful Bidder do not perform their obligations under the contract, within thirty(30) days of receipt after being notified or within such further period as the client may have subsequently approved in writing;

b) If the client, in its sole, discretion and for any reason whatsoever, decides to terminate this contract.

2.5.2 by the Bidder

The Bidder may terminate this contract, by not less than thirty (30) days' written notice to the client, such notice to be given after the occurrence of any of the events specified in paragraphs (a) and (b) of this clause.

a) If the client fails to pay any monies due to the bidder pursuant to this contract with in forty-five (45) days after receiving written notice from the consultants that such payment is overdue;

b) If the client is in material breach of its obligations pursuant to this contract and has not remedied the same with in forty-five (45) days (or such longer period as the Bidders may have subsequently approved in writing following the receipt by the client of the Bidders' notice specifying such breach;

2.5.3 Payment upon Termination

Upon termination of this contract pursuant to clauses GC 2.5.1 or GC 2.5.2 hereof, the client shall make the following payments to the Bidders after offsetting against these payments any amount that may be due from the Bidder to the client.

a) Remuneration pursuant to clause GC 6 hereof for services satisfactorily performed prior to the effective date of termination.

b) Reimbursement expenditures pursuant to clause GC 6 hereof for expenditures actually incurred prior to the effective date of termination; and

c) Except in the case of termination pursuant to paragraphs (a) through (b) of clause GC 2.5.1 hereof, reimbursement of any reasonable cost incident to the prompt and orderly termination of the contract.

2.5.4 Disputes about events of termination

If either party disputes whether an event specified in paragraphs of clause GC 2.5.1 or in clause GC 2.5.2 hereof has occurred, such party may, within forty- five (45) days after receipt of notice of termination from the other party, refer the matter to arbitration pursuant to clause GC 7 hereof, and this contract shall not be terminated on account of such event except in accordance with the terms of any resulting arbitral award.

3. Obligations of the Bidders

3.1 General

The Bidders shall perform the services and carry out their obligations with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices. The Bidders shall always act in respect of any matter relating to this contract or to the services, as faithful advisers to the client, and shall at all times support and safeguard the client's legitimate interests.

3.2 Conflict of Interests

3.2.1 Bidders not to benefit from commissions, discounts, etc.,

The remuneration of the Bidders pursuant to clause GC 6 hereof shall constitute the Bidders sole remuneration in connection with this contract or the services and the Bidders shall not accept for their own benefit any trade commission, discount or similar
payment in connection with activities pursuant to this contract or to the services or in the discharge or their obligations here under, and the Bidders shall use their best efforts to ensure that any partner as the personnel and agents of either of them, similarly shall not receive any such additional remuneration.

3.2.2 Prohibition of confliction activities

The Bidders shall not engage, and cause their personnel as well as their partner and their personnel not to engage, either directly or indirectly, in any of the following activities.

a) During the term of this contract, any business or professional activities in GOK which would conflict with the activities assigned to them under this contract; and

b) After the termination of this contract, such other activities as may be specified in the SCC.

3.3 Confidentially

The Bidders and their personnel or either of them shall not, either during the term or within two (2) years after the expiration of this contract, disclose any proprietary or confidential information relating to the project, the services, this contract or the client's business or operations without the prior written consent of the client.

3.4 Documents prepared by the Bidders to be the property of the client.

All reports, other documents and software prepared by the Bidders for the client under this contract shall become and remain the property of the client, and the Bidders shall not later than upon termination or expiration of this contract; deliver all such documents to the client, together with a detailed inventory thereof. The Bidders may retain a copy of such documents and software.

4. Bidder's personnel and Partners

4.1 General

The Bidders shall employ and provide such qualified and experienced personnel as are required to carry out the services as per the Terms of Reference.

***5.* Payment**

The payment to the Bidders agency towards providing the services shall be paid once in a month, the charge becomes due on satisfactory completion of service every month and shall be paid during the succeeding month.

6. Payments to the Bidders:

6.1 Cost Estimates:

The agency should quote lump sum amount per month and per year for the entire task.

6.2 Currency of payment:

All payments shall be made in India Rupees.

7. Settlement of Disputes

7.1 Amicable settlement

The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this contract or the interpretation thereof.

7.2 Dispute Settlement

Any dispute between the parties as to matters arising pursuant to this contract, which cannot be settled amicably within thirty (30) days after receipt by one of the party's request for such amicable settlement may be submitted by either party for settlement to arbitration mutually agreed by either parties. If either party fails to arrive at an agreement on the arbitration, the same may be submitted for arbitration in accordance with the existing Arbitration Laws of the country.

ANNEXER-I
TECHNICAL PROPOSAL

To

The Executive Engineer,
Bommanahalli project division

Sir/Madam,

Having examined the request for proposal, we the undersigned, agree to extend our services to BBMP as Partner NGO and in the bid furnishing following information and documents for technical qualification.

1.	Name of the NGO/ Organization & address	**:**	
2.	Legal status of the Organization & Place of registration and date of registration	**:**	
3.	Present Activities of NGO (Give details)	**:**	
4.	EMD Paid	**:**	DD NO : Date : Drawn Bank :
5.	Whether registered under Acts of Income Tax, Service Tax, etc., if so of details	**:**	
6.	Details of persons who are specialized in dealing the issues of urban poor/community, their qualification and experience.	**:**	

We agree that the information furnished herein is true and correct. Also we strictly observe the laws against fraud and corruption. We also understand that you are not bound to accept the lowest or any bid you may receive.

Place:
Date:

Signature: _____
(In the Capacity of):_____
Duly authorized to sign bid for and on behalf

_____

Note: Additional sheets may be used to give more information if necessary.

ANNEXER-II

FINANCIAL PROPOSAL (PRICE BID)

From

_____

_____

Bangalore.

Sir,

We the undersigned offer our financial proposal for the services to be provided as NGO as per your request for proposal. Our financial proposal is as follows:

Services	Service charge including all taxes and other deductions per Year for one centre (in Rs.)
1	2
All the services envisaged in the request for proposal as Partner NGO	Service charge per Year:-in figures (Rs.....) in words .....

Note:-

1. The rates quoted shall be inclusive of all taxes, service charges and other charges.
2. In case of discrepancy between amounts quoted in price proposal, the amount quoted in words is taken as final price for evaluation.

Signature of the e Authorized Signatory.

Name and Designation

Address

ANNEXER-III
EVALUATION CRITERIA OF THE TECHNICAL PROPOSAL

Name and Postal Address of the Bidder:-

……

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Sl. No.	Criteria	Marks
1.	Registered NGO/Civil Group	10
2.	Submission of Line of Credit	40
3.	Registered under Income Tax, Service Tax Acts	05
4.	Experience having conducted city level socio-economic survey of urban poor	10
5.	Well equipped office at Bangalore with automation	10
6.	Resource persons and supporting staff in the establishment of NGO related to Night Shelters for Homeless peoples with working staff details and qualification testimonials	10
7.	City net work of NGO for accessing referral services.	10

8.	Capacity to establish 24 X 7 call centre to guide the urban poor.	5

- Minimum Qualifying marks shall be called qualified bids and shall be eligible for financial evaluation of the bid.
- Minimum Qualifying marks will be 50 fifty.

ANNEXER-IV

Format for Statement of Experience

Name of the NGO	
Name, address and contact details of NGO	
Past experience as NGO Please furnish the details of service previously done for urban poor/community. The details should include project sanctioned, amount, department, period of operation etc., Also furnish the relevant document in support of this experience.	
Present projects on hand Please furnish the details of ongoing projects on hand and their details.	

The above statement shall be supported by.

1. A certificate issued by the Client clearly stating the scope of the project, cost of the project and date of successful completion.

2. Certificate from the concerned authority having successful completed project.

Signature of the e Authorized Signatory.

Name and Designation

Address